

# EXHIBIT L

**Union Business Confirmed  
Travel Request Form**

**Southwest®**

**Purpose for Union Business Travel**

**Description of Union Business:**

For "Other," please explain:

**Event Date(s):**

**Location of Event:**

**Traveler's Information**

**Union Group:**

**Is traveler a SWA Employee?**  Yes  No

The following name must be listed exactly as it appears on the Government-issued ID used for travel.

**First Name:**

**Complete SWA Employee Info below:**

**Middle Name:**

**Employee ID (with 'e'):**

**Last Name:**

**Date of Hire:**

**Date of Birth:**

**Department:**

**Gender:**  Male  Female

**Title:**

**Redress Number (if applicable):**

**Work Extension:**

**Known Traveler No. (if applicable):**

**Contact E-Mail:**

**Contact Phone #:**

**Flight Information**

<b>First Preference:</b>	<b>Date</b>	<b>Flight #</b>	<b>Departure Time</b>	<b>From</b>	<b>To</b>
Origin	<input type="text" value="01/18/2017"/>	<input type="text" value="660"/>	<input type="text" value="7:05"/>	<input type="text" value="DEN"/>	<input type="text" value="MDW"/>
Connection	<input type="text" value="01/18/2017"/>	<input type="text" value="1372"/>	<input type="text" value="11:20"/>	<input type="text" value="MDW"/>	<input type="text" value="DCA"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Return	<input type="text" value="01/22/2017"/>	<input type="text" value="1967"/>	<input type="text" value="11:35"/>	<input type="text" value="DCA"/>	<input type="text" value="DEN"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Flight Information continued**

<u>Second Preference:</u>	Date	Flight #	Departure Time	From	To
Origin	1/18/2017	497	8:15	DEN	MDW
Connection	01/18/2017	1129	12:40	MDW	DCA
Connection					
Return	01/22/2017	2618	12:05	DCA	DEN
Connection					
Connection					

**TO BE COMPLETED BY UNION OFFICE**

This section is for the person completing the form. This person is copied via e-mail when the form is submitted, and receives a copy of the itinerary once it's been created.

Requested By:

Contact E-Mail:

Contact Phone #:

Comments:

Additional E-Mail To Send Itinerary:

Requestor is responsible for ensuring that the Traveler signs off on the Union Business Policy.

**Agreement for Union Business Travel**

**By submitting this form you affirm that you are submitting  
this request for authorized Union Business.**

**Your travel Itinerary will be created within three business days.  
For questions, please call the e-pass Desk at 1 (877) 551-1211.**

**Union Business Confirmed  
Travel Request Form**



**Purpose for Union Business Travel**

Description of Union Business: **Other - Explanation Required Below**

For "Other," please explain: **Women's March on Washington**

Event Date(s): **01/21/2017**

Location of Event: **Washington DC**

**Traveler's Information**

Union Group: **TWU 556 – Flight Attendants**

Is traveler a SWA Employee?  Yes  No

The following name must be listed exactly as it appears on  
the Government-Issued ID used for travel.

First Name:

Middle Name:

Last Name:

Date of Birth:

Gender:  Male  Female

Redress Number (if applicable):

Known Traveler No. (if applicable):

**Complete SWA Employee Info below:**

Employee ID (with 'e'): **[REDACTED]**

Date of Hire: **[REDACTED]**

Department: **Inflight**

Title: **Flight Attendant**

Work Extension: **[REDACTED]**

Contact E-Mail:

Contact Phone #:

**Flight Information**

<b>First Preference:</b>	<b>Date</b>	<b>Flight #</b>	<b>Departure Time</b>	<b>From</b>	<b>To</b>
Origin	<b>01/18/2017</b>	<b>660</b>	<b>7:05</b>	<b>DEN</b>	<b>MDW</b>
Connection	<b>01/18/2017</b>	<b>1372</b>	<b>11:20</b>	<b>MDW</b>	<b>DCA</b>
Connection					
Return	<b>01/22/2017</b>	<b>1967</b>	<b>11:35</b>	<b>DCA</b>	<b>DEN</b>
Connection					
Connection					

***Flight Information continued***

<b>Second Preference:</b>	<b>Date</b>	<b>Flight #</b>	<b>Departure Time</b>	<b>From</b>	<b>To</b>
Origin	1/18/2017	497	8:15	DEN	MDW
Connection	01/18/2017	1129	12:40	MDW	DCA
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Connection					
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**Purpose for Union Business Travel**

Description of Union Business: **Other - Explanation Required Below**

For "Other," please explain: **Working Women's Committee meeting and Women's March**

Event Date(s): **01/17/2017**

Location of Event: **DC**

**Traveler's Information**

Union Group: **TWU 556 – Flight Attendants**

Is traveler a SWA Employee?  Yes  No

The following name must be listed exactly as it appears on the Government-issued ID used for travel.

First Name: **[REDACTED]**

Complete SWA Employee Info below:

Middle Name: **[REDACTED]**

Employee ID (with 'e'): **[REDACTED]**

Last Name: **[REDACTED]**

Date of Hire: **[REDACTED]**

Date of Birth: **[REDACTED]**

Department: **Inflight**

Gender:  Male  Female

Title: **Flight Attendant**

Redress Number (if applicable): **[REDACTED]**

Work Extension: **[REDACTED]**

Known Traveler No. (if applicable): **[REDACTED]**

Contact E-Mail: **[REDACTED]**

Contact Phone #: **[REDACTED]**

**Flight Information**

First Preference:	Date	Flight #	Departure Time	From	To
Origin	01/17/2017	3242	0840	SEA	STL
Connection		3190		STL	DCA
Connection					
Return	01/22/2017	3737	1200	DCA	STL
Connection		4757		STL	SEA
Connection					

***Flight Information continued***

<b><u>Second Preference:</u></b>	<b>Date</b>	<b>Flight #</b>	<b>Departure Time</b>	<b>From</b>	<b>To</b>
Origin					
Connection					
Connection					
Return	01/22/2017	3362	0645	DCA	DAL
Connection		4221		DAL	SEA
Connection					

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**Purpose for Union Business Travel**

Description of Union Business:

For "Other," please explain:

Event Date(s):

Location of Event:

**Traveler's Information**

Union Group:

Is traveler a SWA Employee?  Yes  No

The following name must be listed exactly as it appears on the Government-issued ID used for travel.

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Complete SWA Employee Info below:

Middle Name:

Employee ID (with 'e'):

Last Name:

Date of Hire:

Date of Birth:

Department:

Gender:  Male  Female

Title:

Redress Number (if applicable):

Work Extension:

Known Traveler No. (if applicable):

Contact E-Mail:

Contact Phone #:

**Flight Information**

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Connection	<input type="text" value="01/18/2017"/>	<input type="text" value="1372"/>	<input type="text" value="11:20"/>	<input type="text" value="MDW"/>	<input type="text" value="DCA"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Return	<input type="text" value="01/22/2017"/>	<input type="text" value="1967"/>	<input type="text" value="11:35"/>	<input type="text" value="DCA"/>	<input type="text" value="DEN"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

***Flight Information continued***

<b><u>Second Preference:</u></b>	<b>Date</b>	<b>Flight #</b>	<b>Departure Time</b>	<b>From</b>	<b>To</b>
Origin	1/18/2017	497	8:15	DEN	MDW
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**Union Business Confirmed  
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**Purpose for Union Business Travel**

Description of Union Business: Negotiations March

For "Other," please explain:

Event Date(s): 9/28/2017, January 21, 2017

Location of Event: DAL, DCA

**Traveler's Information**

Union Group: TWU 556 Flight Attendants

Is traveler a SWA Employee?  Yes  No

The following name must be listed exactly as it appears on the Government-issued ID used for travel.

First Name:

[REDACTED]

Middle Name:

Last Name:

Date of Birth:

Gender:  Male  Female

Address Number (if applicable):

Known Traveler No. (if applicable):

Contact E-Mail:

Complete SWA Employee Info below:

Employee ID (with 'e'): [REDACTED]

Date of Hire: [REDACTED]

Department: [REDACTED]

Title: [REDACTED]

Work Extension: [REDACTED]

Contact Phone #: [REDACTED]

**Flight Information**

<b>First Preference:</b>	Date	Flight #	Departure Time	From	To
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Connection	1/17/2017	3190	3:15	STL	DCA
Connection					
Return	1/22/2017	3737	12:00	DCA	STL
Connection	1/22/2017	4757	2:55	STL	SEA
Connection					

**Flight Information continued**

<b>Second Preference:</b>	<b>Date</b>	<b>Flight #</b>	<b>Departure Time</b>	<b>From</b>	<b>To</b>
Origin	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Return	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Connection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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<b>Requested By:</b> <input type="text"/>	
<b>Contact E-Mail:</b> <input type="text"/>	<b>Contact Phone #:</b> <input type="text"/>
<b>Comments:</b> <input type="text"/>	
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